

Meeting Minutes from November 14, 2016

Carefree Club, Inc.

Present: Dan Black, Jess Carrasquillo, Sandra Carrasquillo, Bev Huldeen, Jamie Hawkins, Naomi Lantrip, Patrick McMahon, Ellen Morrow, Renee-Ann Pikulik, Linda Stemnock, Steve Stemnock, Josh Wisby, Steve Wisdom

Guests: 1 guest was present: Ann Harrier

Absent: Erich Bauer, Jenaca Tilson

Minutes from October 2016 meeting: Motion to approve as corrected, seconded, and passed unanimously.

Items from President: Maintenance of the triangle and the Fairview Road entrance; Ellen Morrow stated that the bylaws say these two areas are not club property, which means we cannot use club money to maintain them. We are all in agreement that they need to be maintained, but can the money come from another budget; ex: lights? Sandra Carrasquillo with Naomi Lantrip also mentioned that they can reword the dues letter. It was also mentioned that the bylaws state that every committee chair should have a committee of 5-7 members under them; they would be part of the committee as an “ex-official”. The board members were asked to try and find committee members and they do not have to be on the board. Since Josh is the vice president and a member of all committees he was asked to implement this practice.

Reserve Study: N/A

Corporate Secretary’s Report: Naomi Lantrip and Sandra Carrasquillo had nothing to report for this meeting however, Sandra Carrasquillo did mention that she is continuing to work with Naomi Lantrip to assist with her transition into the Corporate Secretary position.

Treasurer’s Report: Profit & Loss Detail: A small amount of clubhouse rental income is noted. We received a check in for the swim team as a sponsorship and she posted it to “Swim Team Expenses” and it should be at the top in “Swim Income” and Renee-Ann Pikulik moved it and will send an updated Profit & Loss Detail. Interest income is noted along with the clubhouse expenses that were mentioned last month: cell phone minutes, bathroom door, lights, and security signs. There were 5 liens filed and Renee-Ann Pikulik noted that they charged an extra dollar per lien. Grounds cover mowing and lawncare. The \$89.40 under “Swim Team Expenses” is to reimburse Erich Bauer, swim team chair, for purchasing a sound system case. The winter rate for trash removal is \$30. Profit & Loss Budget vs Actual: is accumulative through the end of October. As of end of October that is showing a \$52,000 profit. Balance Sheet: \$21,000+ in the savings account, PNC checking account has \$23,000+, there is \$1,500 left in the PNC Payroll account. Continuing to pay down the kitchen appliances and cabinets/counter tops. In regards to the 2017 Budget sheet that Renee-Ann Pikulik presented; the clubhouse and grounds asked for an increased budget amount for 2017. Ellen Morrow asked if the

clubhouse chair and grounds chair if they provided a detail list of why the increase for the 2017 budget? Steve Wisdom, clubhouse chair, explained that right now he is breaking even and there is a need for updates and the 4 picnic tables need replaced. Jess Carrasquillo, grounds chair, stated that last years' grounds budget was cut by 50% and the \$5,000 just covers lawn maintenance and nothing else. He needs to have at least 1 dead tree cut down and possibly others and would like to be able to maintain our grounds at a higher standard. Renee-Ann Pikulik passed out a "Capital Expenditures – 2017" document that states the following:

Majority of Board quorum for up to 5% of total annual maintenance assessment: \$7522.50 Max
2/3 Majority of Board of Directors for capital expenditures between 5-10%: \$15,045.00 Max
2/3 Majority of Members for capital expenditures over 10%

Basketball Courts – Recoating: \$13,750.00
Tennis Courts – Recoating: \$12,833.00
Replace Pool Filters: \$10,000.00
Pool Painting/Striping: \$15,000.00
TOTAL 2017 Capital Expenditures: \$51,633.00

For the pool Filter items, Linda Stemnock stated that they're not replacing the pool filters, but they are replacing the sand and doing internal repairs. It was asked: Will the total of \$51,633 in Capital Expenditures be coming out of the reserves money. Renee-Ann Pikulik explained that we have that amount in our saving acct now. A Motion was made to accept the "2017 Budget" with the amendment to be accepted, seconded, and unanimously passed. A Motion was made to accept the proposed "Capital Expenditures-2017" to be accepted, seconded, and unanimously passed. A motion to move money from the "Corporate General" (the \$20,000 set aside for reserves) and move it to "Audit Expense", which will be a new line item on the Profit and Loss document to cover audit expenses was approved, seconded, and passed; 11 yes/2 no. Renee-Ann Pikulik will be adding the new line item "Audit Expense" to the Profit and Loss document. It was also noted that Renee-Ann Pikulik needs to go to the banks to remove Jess Carrasquillo and add Ellen Morrow. A motion to grant other board members, who want view access for bank statements only was accepted, seconded, and passed; 12 yes/1 no. Josh Wisby suggested getting quotes as soon as possible for capital expenditures items (basketball courts, tennis courts, pool filter repairs and pool painting). A motion for the October financial reports to be accepted, seconded, and passed unanimously.

Committee Reports

Pool: Linda Stemnock said the concession stand lighting was replaced and she would like to use the remainder of the money to order new trash cans to be in compliance with the health department.

Grounds: Jess Carrasquillo pulled the weeds and pulled stumps that were growing in the fencing. He will be taking the nets down from both the basketball and tennis courts prior to winter. He also wants to take the dead ash tree down and was quoted a bid of \$1,250, which includes hauling the wood away

vs. \$800 to just cut it down. The \$800 option was agreed upon and we also agreed to take the \$800 from payroll to cover the cost of cutting the tree down and then let people who wanted the wood to haul it away on their own.

Newsletter: N/A

Clubhouse: Steve Wisdom said the clubhouse rentals were \$588 and there was one refund for \$80 for a cancellation. He paid \$100 towards the kitchen appliances; that is now down to \$644 remaining owed. \$500 was paid towards the kitchen cabinets and counter tops. He had the clubhouse carpets cleaned for \$175. He did purchase a new calendar/planner for 2017 clubhouse rentals and also purchased printer paper for the clubhouse rental contracts. He also bought more letters for the sign board and that was \$206.70 including shipping. Bought a Swiffer wet jet with replacement pads for mopping the kitchen floor since the regular mop gets dirty looking after several uses. We received a new dumpster and he has a fake camera in place to deter people from tampering with the dumpster.

Website: N/A

Swim Team: N/A

Activities: Bev Huldeen reported that there were 9-10 people who attended the ornament making class and said everyone had a good time. On December 3rd she is hosting a cookie exchange and will provide apple cider and hot chocolate from 5:30-7:00. Bev Huldeen was going to ask Erich Bauer to post the event in "sign up genius" so, people can sign up to bring a certain cookie to avoid everyone bringing the same cookies. She also has a spa night in the works. Members were encouraged to bring friends and/or family to the events.

Next meeting is Monday, January 9, 2017 at 7:00 p.m.

Motion to adjourn made at 8:40p.m., seconded and passed unanimously.

Submitted by Jamie Hawkins, January 8, 2017