

Carefree Club Board Meeting Minutes

February 12, 2018

Call to Order by Linda

Pass Attendance

Present: Dan Black, Jess Carrasquillo, Sandra Carrasquillo, Naomi Lantrip, Ellen Morrow, Linda Stemnock, Steve Stemnock, Chris Cummins, Andy Stephens, Erich Bauer, Steve Wisdom and Phil Wagoner. Patrick McMahon arrived a few minutes late.

Absent: no one Guests: 10

January 2018 minutes: Need to be amended. Changes will be made and e-mailed to the Board prior to the March 2018 meeting.

Motion by Ellen to accept the January 2018as corrected. 2nd by Sandra.

Passed without opposition.

November 2017 minutes: An additional correction was noted. November 2017 minutes will be amended and e-mailed to the Board prior to the March 2018 meeting.

Motion by Steve W. to accept the November 2017 minutes as amended. Seconded by Naomi.

Passed without opposition.

Secretary Report: Sandra stated that she received her first early payment. Carefree has 532 members. 2 lots are in foreclosure. One of these lots has not paid since 2009. The other lot is 1 year delinquent.

There are 4 lots outstanding from last year. A letter was sent requesting payment within 10 days, or the lien paperwork will be filed. 1 family from Carefree South wants to join and the paperwork is in process. Nothing else to report.

There are 3 lots that have not paid since 2009. The liens on these lots will continue to be updated.

Treasurer's Report: Naomi reviewed the December 2017 financial statements. She pointed out the payroll correction, (\$2,255.11). She also explained the depreciation expense reflected on the statements. Naomi stated that \$32,272.85 is the 2017 surplus and will be transferred to reserves later this year, after we begin receiving the 2018 dues. Naomi asked if there are any questions regarding these financial statements. She explained that we need to approve so they can be provided to the tax accountant and have our taxes prepared and filed. No questions regarding the December 2017 financial statements from the Board.

Motion by Ellen to approve the December 2017 financial statements. 2nd by Patrick.

Voted yes: Jess, Sandra, Naomi, Ellen, Linda, Steve S, Chris, Andy, Erich, Steve W, Phil and Patrick.

Abstain: Dan

January 2018 financial statements: Naomi then discussed the January 2018 financial statements. She discussed depreciation expense and explained that in the past we have made an annual entry at the end of the year. She recommended making a monthly entry for the future. The Board agreed with her recommendation. She also explained that January Pool Payroll includes the fees for preparation of the W-2's.

Motion to accept the January 2018 financial statements, reflecting a monthly depreciation expense, by Jess. 2nd by Patrick.

Passed without opposition.

Pool: Linda stated they are now hiring lifeguards for the 2018 season. They are also reviewing the pool rules.

Linda is getting bids on updating the pool restrooms. She has submitted the scope to 3 contractors and received one bid. There is still time before the deadline. She told the board if anyone has a contractor that would like to be considered, to let her know by the end of the meeting and she will forward the scope to them.

Grounds: Jess stated the Grounds committee will be meeting in the next few weeks.

Activities: Chair is vacant. Nothing to report.

Newsletter: Ellen stated the 1st quarter newsletter is completed and distributed to the membership. Next newsletter will go out 4/18/2018. It will include pool rules and information. She also stated that Ellen Byrk has resigned.

Web: Erich provided a paper copy of the electronic dues platform. He walked the board through the form and requested input from the board. Erich stated the fee is 2.9% + .30 per transaction, which will be paid by the member.

Clubhouse: Steve W. December we had \$779 in income. He purchased 2 new coffee makers. January we had \$1,202 in income. February we have \$1,685 in income and he installed new light fixtures in the women's restroom.

Swim team: Erich stated that there is nothing to report.

Old business:

Board vacancies update: There are 2 vacancies. We are still needing to fill Recording Secretary and Activities. 3 members expressed interest in the positions and were at the meeting. Linda made a motion to proceed with these 3 candidates. Dan contested proceeding with the 3 candidates and requested that 2 additional people be taken under consideration. Linda asked the board if we should allow the additional 2 candidates to reapply.

Motion by Andy for 5 candidates to be taken under consideration. 2nd by Ellen.

Vote yes: Andy, Patrick, Ellen, Naomi and Dan

Vote no: Jess, Sandra, Linda, Steve S, Steve W, Chris, Erich and Phil

Motion did not pass.

Motion by Jess to proceed with 3 candidates. 2nd by Erich.

Vote yes: Jess, Sandra, Linda, Steve S, Steve W, Chris, Erich, Phil, Naomi, Andy and Patrick.

Vote no: Dan and Ellen

Motion carries to proceed with 3 candidates.

New Business:

Committees: Additional 2018 committees established as follows:

Grounds Committee: Jess, Linda, Andy, Patrick, Jim Klene and John Lester.

Motion to accept Grounds Committee by Jess. 2nd by Erich.

Passed without opposition.

Pool Deck Expansion committee: Jess, Linda, Andy, Patrick, Phil, Jim Klene and John Lester and Ellen.

Motion to accept Pool Deck Expansion Committee by Jess. 2nd by Erich.

Passed without opposition.

Board Vacancies:

There are 3 vacancies for 2 positions. All 3 candidates were present and made brief statements, Shirley Frye, Jennifer Robinson and Penny Durm. Linda distributed secret ballots with the 3 candidates' names and instructed the Board to vote for no more than 2 candidates. The ballots were collected and tabulated by Sandra. Shirley Frye was the only candidate to receive 9 or more votes. Therefore, she was the only one voted to fill a vacancy. Linda

thanked the other 2 candidates for volunteering to fill the positions. The vacant positions have a term expiring fall 2018.

Clubhouse Stipend:

Naomi proposed increasing the stipend paid to Steve Wisdom for managing the clubhouse from \$125 to \$250 a month. There has not been an increase in this stipend in a significant number of years. The 2018 budget will need to be amended increasing Clubhouse Expense.

Motion to increase the stipend from \$125 to \$250 a month by Patrick. Seconded by Naomi.

Vote yes: Jess, Sandra, Naomi, Linda, Steve S, Chris, Andy, Erich, Steve W, Phil and Patrick.

Vote no: Dan and Ellen

Motion passed.

Dan Black brought up an issue where the Clubhouse Chairman has never received an IRS required 1099 for income paid him for services he has provided. Dan explained that he communicated the issue to the Treasurer, President and Vice President prior to any filing deadline. It was indicated that Carefree Club would begin compliance with this IRS rule starting tax year 2018 for this paid position. Dan suggested that Carefree Club begin its IRS compliance this year even if it meant sending the required documents a few weeks late.

Dan made a motion to send the IRS required Form 1099 to Steve Wisdom within the next week for his 2017 income. Motion 2nd by Ellen.

Vote yes: Dan, Ellen, Andy and Patrick

Vote no: Linda, Erich, Steve W., Steve S, Jess, and Chris

Abstain: Naomi, Phil and Sandra

Motion does not carry.

Recording Secretary:

Dan volunteered to be Recording Secretary. Secret ballot was taken and Dan was voted to be the Recording Secretary.

Other: Dan asked if Linda received any questions from members. Linda stated she did not receive any questions.

Motion to adjourn by Ellen. Seconded by Erich. Meeting adjourned.

Minutes prepared by Christine Cummins
Revised by Dan Black 4/09/2018