

Meeting Minutes from August 8, 2016

Carefree Club, Inc.

Present: Erich Bauer, Jess Carrasquillo, Sandra Carrasquillo, Andrew Hart (arrived at 7:15pm), Bev Huldeen, Jamie Hawkins, Naomi Lantrip, Ellen Marrow, Patrick McMahon (arrived at 7:35pm), Renee-Ann Pikulik, Linda Stemnock, Steve Stemnock, Jenaca Tilson, Steve Wisdom

Guests: 2 guests were present.

Absent: N/A

Minutes from July 2016 meeting: Motion to approve as corrected, seconded, and passed unanimously.

Items from President: The by-laws review was held July 18th and we are waiting for the report from the lawyer. Everyone who attended the by-laws review meeting felt it was a really good meeting. Folks that had their "Carefree Board Chairperson Job Description" for the Operations Manual completed, turned them in to Jess. Regarding the financial audit, Jess said he reached out to a couple CPA's to get different quotes to see if we can get the cost any lower. We discussed the "How to Review Bank Statements and Monitor Your HOA's Money" that Steve Stemnock emailed to each board member. We discussed as a board if it would be a good idea to have more than one person reconcile the bank statements. Some board members think that our audit will take care of this and we don't need to look at it on a monthly basis. Is it a good measure? We will think about it and discuss at the next board meeting. Jess would like everyone to think about what we should do with the \$3,707 we received for the "2016 Extra Donations". Jess introduced Dan Black, one of the guests that were in attendance. Dan expressed an interest in being on the Board and Jess said his name is on the ballot ready to go out.

Reserve Study: N/A

Corporate Secretary's Report: We still have 20+ people that have not paid their annual dues; 19 of those are in arrears for just this year. A stern letter was sent out last month and we collected a few more. They are trying to decide if they should send another letter or file a lien for the remaining properties that are in arrears. Both ballots have been mailed out; pool dues and election ballots. Sandra mentioned that we will need 6 "tellers" or "counters" the evening of September 12th for the incoming ballots since 2 members who usually count will be out of town that evening.

Treasurer's Report: There are 4 bank statements that come every month. Bloomfield bank statement only lists interest with no activity, PNC checking has \$48,000+, Renee-Ann transferred \$40,000 into the payroll account. (The transfer of money from operations to payroll is to cover the last 3 payrolls and to finish the payroll.) Everyone is doing great on cashing their checks. Operating account is sitting at \$53,000+. P&L detail, we are slowly collecting dues roughly \$3,500 plus a little extra money from extra guest passes. Swim team will still be expecting some money coming in. Expenses and Activities include the cook out and the band. Corporate liability insurance is due in July each year. Under Legal Expenses it lists the amount paid to the attorney to review by-laws. The \$22.50 is for active corporation/Bi-annual

corporate filing fee. Micro-air testing is performed each week; Steve will make sure Renee-Ann gets the invoices. Renee-Ann still trying to get a second bill sent to her from AT&T for the concession stand land line. Sewer bill was a lot higher and Renee-Ann asked if there had been a lot more clubhouse rentals than usual and it was discovered that one urinal in the men's restroom on the pool side runs almost constantly. On the P&L Budget vs. Actual, there are 2 numbers that have been boxed in to make them stand out so, that we would see the changes. We are continuing to pay on the HH Gregg bill. Motion for the July financial reports to be accepted as revised passed unanimously.

Committee Reports

Pool: Less than a month to go with September 5th being the last day for the pool to be open. Linda said that they've received a lot of good comments from parents about adding the extra guard at the baby pool. The adult float went okay; maybe 10 adults. We are hoping for a better turn out next year. Kids' pool party went really well with about 50 kids participating and we are tossing around the idea of having one more kids pool party before the season ends.

Grounds: Received 2 proposals to take down the dead ash tree in the park; both were pretty expensive and Patrick is still waiting on one other quote.

Newsletter: Jenaca will continue to do the October and January newsletters and then she would like to be relieved of her newsletter responsibilities. This information was posted in the last newsletter, but Jenaca hasn't heard anyone having an interest to take over the newsletter. The next newsletter is out October 1st and the deadline for submissions is September 12th.

Clubhouse: Clubhouse Rentals were \$562 for this month. \$100 was paid toward the appliances/\$500 was paid toward the kitchen cabinets and flooring. Purchased an extra dumpster key, clubhouse supplies, and had the carpets cleaned.

Website: Erich mentioned switching over our hosting service since we were having a problem with it being able to accommodate our massive emails. He will make a short video about how to reply from the alias carefree email instead of personal email. Sandra can now select 'all' to send an email message to eliminate the massive list of displayed email addresses; now it just says "All". The Google calendar allows Linda and Bev to be able to click on the calendar/date and add all of their activity events. People/members can view the months calendar with all of the activities.

Swim Team: Erich said the swim team had a great season and they had great weather. It was the first year that he could remember not one practice or meet was rained out. Crocodiles won the conference this year by 19 ½ points. This year's conference was held at another facility by a host team however, next year we will be hosting the conference. Erich asked Steve if he could advertise on the Carefree sign board that the crocodiles won the conference and put it facing the County Line Road side. Erich is purchasing a new wireless microphone with a headset. He mentioned that he would like an alarm system for the guard room to prevent the electronic equipment from being stolen and the cost would be around \$300-\$350. We have lots of trophies and Erich would like to purchase a trophy case to showcase

a couple of the trophies and for it to include the names of the swimmers and a couple of photographs; swim team has the money to pay for this.

Activities: Many thanks to the volunteers for the summer pool party. We had 235 attendees which made for a great turnout and \$570 was collected. The weather was nice and the band was great. The ability to sign up for food was a great idea and worked really well. Her expenses were lower since they had frozen food left over from the July 4th cookout. Hog Roast is scheduled August, 27th from 5pm-8pm; cooker is secured and she needs to know how much to order to avoid a lot of left overs. Will we provide all the food or should we ask for people to bring desserts, chips, sodas, bottled water? The coffee and conversation has not had great attendance – hopefully, that'll change once the ability to add activities to the calendar has been added. In September they are going to try a “boys night out” for the Colts vs. Broncos football game on September 18th at 4:25pm; bring your favorite beverage. Also on the horizon is a “Chick Flick” scheduled September, 23rd from 7pm-10pm. On October 1st there will be a pizza and movie night (not sure if it will be for adults only or a family friendly event). Bev is not sure they'll do the book club again. Other possible future activities include: a holiday ornament creative activity in November, A spa night from 5:30-8:30/pedicures, manicures, chair massages, etc., and in December, a cookie exchange and/or caroling – possibly December 3rd or 4th.

Next meeting is Monday, September 12, 2016 at 7:00 p.m.

Motion to adjourn made at 8:29p.m., seconded and passed unanimously.

Submitted by Jamie Hawkins, September 10, 2016